

CHSRA D1 Contestants,

Welcome to the 23-24 California High School Rodeo Association District 1 year. We are excited to get everyone eligible to compete with us at our first Rodeo scheduled for September 15-17, 2023 at Tehama District Fairgrounds in Red Bluff California.

Please make sure you read the entire Membership packet provided by the state so that we can guarantee you will be eligible to rodeo in September. Here are some steps to take to make this happen:

- Your first and foremost step is to either login to the NHSRA portal at <https://nhsra.equestevent.com/> or if NEW create an account and pay membership between **August 1st and August 15**
- Print National Paperwork to get signatures (see checklist for correct ones)
 - Notary is required - Your membership WILL NOT be processed until you have uploaded your signed and notarized minor waiver (with notary acknowledgement if used) and signed national membership application on your NHSRA portal.
- Download ALL State Paperwork from Packet and get signed correctly
 - High School
https://www.chsra.com/_files/ugd/243fc9_dbb8681f95084d55a0f4d41b3933457e.pdf
 - Junior High (5-8 grades)
https://www.chsra.com/_files/ugd/243fc9_249fb7208fdb4479b4bdb1d5523a82a2.pdf
- Important Info Regarding Paperwork Completion
 - An important change this year is that if only one parent signs the National paperwork and states sole or full legal custody, **they must upload the court documents stating the type of custody**. Full physical custody does not constitute only one parent signing
 - Both your California Membership Application and your Grading Period Request Form require a signature from your school as well as **a stamp or seal**.
 - If moving to a new school, **the new school should sign your paperwork and put a stamp or seal on it**.
- Once you have all of your paperwork completed, you will need to upload your National and State Paperwork to the NHSRA portal.

As far as what happens next, once it is uploaded your membership secretary will be tasked with making sure you have FOLLOWED DIRECTIONS before we can submit it to the state. Please take the time to make sure you have done this so that we don't have to send it back to ask you to get it corrected.

Also take into account the time it will take for you to get a notary as well as get the paperwork to your school office and get it back from them. Some schools don't start before

the August 25 deadline, it is your responsibility to get the paperwork signed and stamped by the school regardless if they are in session or not. Most schools are staffed prior to school starting.

To **guarantee** you can rodeo in September, ALL paperwork has to be submitted to the state by your membership secretary by **August 25th** and your CHSRA membership dues will need to be paid by **August 31**. You will not be able to pay this fee until your paperwork is complete and you have received confirmation from your district membership secretary. You will need to pay this fee before you can enter any rodeos. Entries for the September Rodeo close on **September 1**.

Please feel free to contact us with any questions you may have, we will be happy to work you through any issues sooner than later!

Sincerely,

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