

2023-2024 District 1 CHSRA Membership Paperwork Checklist

In order for your membership secretary to process your paperwork and submit it to the state for approval, PLEASE make sure EVERY Item is done on this list and done correctly including labeling it with the correct category in the portal.

★ *If the document has an asterisk, only upload if it pertains to you. Example: If you are going to rodeo in your home district, DO NOT upload the district transfer request.

NATIONAL PAPERWORK

- | <i>Item</i> | <u>Category</u> |
|--|--|
| <input type="checkbox"/> Signed National Membership Application | <u>NATIONAL MEMBERSHIP APPLICATION</u> |
| <ul style="list-style-type: none">• This must be printed off from your National Membership portal• All signatures required | |
| <input type="checkbox"/> Signed and NOTARIZED Minors Release | <u>NATIONAL MINORS RELEASE</u> |
| <ul style="list-style-type: none">• This must be printed off from your National Membership portal• Must include notary acknowledgment page if not stamped on minors release• Both parent signatures must be listed as signing before notary<ul style="list-style-type: none">○ <i>New this year</i> - if only one parent signs the National paperwork and states sole or full legal custody, they must upload the court documents stating the type of custody. Full physical custody does not constitute only one parent signing. | |
| ★ <i>*Birth Certificate (for new members only)</i> | <u>BIRTH CERTIFICATE</u> |
| ★ <i>*Court documents</i> stating full legal custody or sole custody if only one parent is signing national paperwork | |
| ★ <i>*Out of State Transfer Request</i> only needed if competing out of state (This is automatically sent to the state National Directors, there is nothing that you need to do to complete this step) | |

STATE PAPERWORK

- | <i>Item</i> | <u>Category</u> |
|---|--------------------------------|
| <input type="checkbox"/> California Membership Application | <u>STATE APPLICATION</u> |
| <ul style="list-style-type: none">• Must be signed by parents and member• Must also be signed by school official and school seal or stamp | |
| <input type="checkbox"/> Grading Period Request Form | <u>GRADES</u> |
| <ul style="list-style-type: none">• Must also be signed by school official and school seal or stamp• Dates need to be filled in by the school and will be the dates that grades are expected for the contestant. | |
| <input type="checkbox"/> NHSRA/CHSRA Social Media Policy | <u>MISCELLANEOUS DOCUMENT</u> |
| <ul style="list-style-type: none">• Must be signed by parents and member | |
| <input type="checkbox"/> Associate Member Receipt | <u>MISCELLANEOUS DOCUMENTS</u> |
| <ul style="list-style-type: none">• Members need at least one "Associate" member. Associate members are parents, trainers etc and to be in the arena at any time, you must have your associate membership. | |
| <input type="checkbox"/> CHSRA Acknowledgements | <u>MISCELLANEOUS DOCUMENTS</u> |

- Last Official Report Card or Signed Transcripts*** GRADES
 - Spring 2023 report card or Signed transcripts - if you are starting a new school, please make sure the new school has a copy of your transcripts so that the new school can verify your grades
- ★ *Home School Verification Form HOME SCHOOL APPROVAL
- ★ *District Transfer Request STATE APPLICATION
- ★ *If the document has an asterisk, only upload if it pertains to you. Example: If you are going to rodeo in your home district, DO NOT upload the district transfer request